

CLERK'S OFFICE

APPROVED

Date: 3-19-02

Submitted by Chair of the Assembly  
at the Request of the Mayor  
Prepared by Department of Health &  
Human Services  
For Reading: February 26, 2002

ANCHORAGE, ALASKA  
AR NO. 2002-63


A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING TWELVE MILLION, ONE HUNDRED SEVENTY THREE THOUSAND SEVEN HUNDRED SIXTY-TWO DOLLARS (\$12,173,762) AS A GRANT TO THE STATE CATEGORICAL GRANTS FUND (231), DEPARTMENT OF HEALTH & HUMAN SERVICES, FROM THE ALASKA DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT TO FUND THE DAY CARE ASSISTANCE PROGRAM.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. That the sum of Twelve Million, One Hundred Seventy Three Thousand, Seven Hundred Sixty-Two Dollars (\$12,173,762) is appropriated as a grant from the Alaska Department of Education and Early Child Development to the State Categorical Grants Fund (231), Department of Health & Human Services, for the Day Care Assistance Program.

Section 2. This resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Assembly this \_\_\_\_\_ day of \_\_\_\_\_, 2002

  
Chair

ATTEST:

\_\_\_\_\_  
Municipal Clerk

Departmental Appropriation:  
Health & Human Services: \$12,173,762



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 199-2002

Meeting Date: February 26, 2002

From: Mayor

Subject: Appropriation of an Alaska Department of Education & Early Development  
Grant Award for Provision of Day Care Assistance Program

The Department of Health and Human Services has received a grant award from the Alaska Department of Education & Early Development in the amount of Twelve Million, One Hundred Seventy Three Thousand, Seven Hundred Sixty-Two Dollars, (\$12,173,762). The period of the grant is from July 1, 2001 to June 30, 2002. Expenditures are approved from July 1, 2001.

Under the terms of the grant the Municipal Department of Health and Human Services will provide child care subsidies for low to moderate income residents of the Municipality who are employed and/or participating in a training or educational program. Subsidies are determined from a family income based on a sliding fee schedule established by the State of Alaska. Subsidies are paid on behalf of eligible families to State or Municipal licensed agencies, federally approved facilities and authorized day care providers.

Parents who become ineligible for Alaska Temporary Assistance Program benefits because they are now working receive first priority for service. Eligibility requirements are outlined by the Alaska Department of Education & Early Development while the Municipal Day Care Assistance Program determines the level of assistance and processes the payment. All programs require some level of financial contribution by the parent or guardian. Total participants average 1,780 families per month while an average of 3,000 children are served.

Municipal Day Care Assistance Program staff determine eligibility, process payments and maintain program files on over 830 child care providers participating in the program. Other services provided by staff include: child and family case management; counseling; information and referral; assistance to providers and potential providers and collecting/reporting program statistical data to the grantor.

The following budget is submitted

### STATE CATEGORICAL GRANT FUND (231)

#### REVENUES:

<u>ACCOUNT NUMBER</u>	<u>NAME</u>	<u>AMOUNT</u>
231-23471G-9398	State Grant Rev – Pass Thru	\$ <u>1,460,851</u>
231-23481G-9398	State Grant Rev – Pass Thru	<u>\$10,712,911</u>

AM - Appropriation for an Day Care Assistance Program  
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**EXPENDITURES:**

**Day Care Program Administration**

231-23471G-1101	Salaries & Wages	674,294
231-23471G-1201	Overtime	32,000
231-23471G-1401	Benefits	277,532
231-23471G-2101	Office Supplies	3,500
231-23471G-2201	Operating Supplies	4,500
231-23471G-3101	Professional Services	20,000
231-23471G-3201	Communication	300
231-23471G-3202	Postage	1,120
231-23471G-3311	Bus Pass Expense	190
231-23471G-3601	Repair & Maintenance Contracted	5,800
231-23471G-3806	Tuition/Registration Fees	1,721
231-23471G-5401	Machinery & Equipment	1,990
231-23471G-6022	Clerk	5,680
231-23471G-6091	Management/Budget	13,520
231-23471G-6095	Purchasing	83,780
231-23471G-6103	General Accounting	101,560
231-23471G-6104	Payroll	8,000
231-23471G-6105	Accounts Payable	122,150
231-23471G-6110	Financial Info Systems	39,210
231-23471G-6145	General Liability	26,230
231-23471G-6147	Workman's Compensation	27,174
231-23471G-6182	Classification	1,400
231-23471G-6184	Employee Records	2,200
231-23471G-6185	Employee Benefits	3,800
231-23471G-6194	Employment Services	3,200
	Total	<b><u>\$1,460,851</u></b>

**Day Care Program Subsidies**

231-23481G-3101	Professional Services	<b><u>\$10,712,911</u></b>
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<b>TOTAL APPROPRIATION</b>		<b><u>\$12,173,762</u></b>
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**RECOMMENDATION:**

THE ADMINISTRATION RECOMMENDS THE ASSEMBLY RESOLUTION BE APPROVED  
APPROPRIATING THE DAY CARE ASSISTANCE PROGRAM GRANT

Concurrence:

  
Harry J. Kieling, Jr.  
Municipal Manager

Prepared by:

  
Jewel Jones, Director  
Department of Health & Human Services

**Fund Certification**

231-23471G-9398

**\$1,460,851**

**231-23481G-9398**

**\$10,712,91**

Respectfully submitted,

  
George P. Wuerch  
Mayor

  
Kate Gard  
Chief Fiscal Officer

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Municipality of Anchorage  
MUNICIPAL CLERK'S OFFICE  
**Agenda Document Control Sheet**

*AK 2002-63*

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

<b>1</b>	<b>SUBJECT OF AGENDA DOCUMENT</b> Appropriation of an Alaska Department of Education & Early Development Grant Award for Provision of Day Care Assistance Program ( <i>\$12,173,762</i> )	<b>DATE PREPARED</b> <div style="border: 1px solid black; padding: 5px; display: inline-block;"><i>2-7-02</i></div>
	DEPARTMENT NAME <b>2</b> Health & Human Services	Indicate Documents Attached <input type="checkbox"/> AO <input checked="" type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input type="checkbox"/> AIM
	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY <b>3</b> Diane Alger	DIRECTOR'S NAME Jewel Jones  HIS/HER PHONE NUMBER 6707
<b>4</b>	<b>COORDINATED WITH AND REVIEWED BY</b>	<b>INITIALS</b>
<b>5</b>	<b>Mayor</b>	<b>DATE</b>
	Heritage Land Bank	
	Merrill Field Airport	
	Municipal Light & Power	
	Port of Anchorage	
	Solid Waste Services	
	Water & Wastewater Utility	
<b>4</b>	<b>Municipal Manager</b>	<i>2/18</i>
	Cultural & Recreational Services	
	Employee Relations	
<b>3</b>	<b>Finance, Chief Fiscal Officer</b> ✓	<i>2/14/02</i>
	Fire	
<b>1</b>	<b>Health &amp; Human Services</b> <i>DA</i>	<i>2/7/02</i>
<b>2</b>	<b>Office of Management and Budget</b>	<i>2/12/02</i>
	Management Information Services	
	Police	
	Planning, Development & Public Works	
	Development Services	
	Facility Management	
	Planning	
	Project Management & Engineering	
	Street Maintenance	
	Traffic	
	Public Transportation Department	
	Purchasing	
	Municipal Attorney	
	Municipal Clerk	
	Other	
<b>5</b>	<b>Special Instructions/Comments</b>	
	<i>GF. Introduction</i>	
<b>6</b>	ASSEMBLY HEARING DATE REQUESTED <i>2/26/02</i>	PUBLIC HEARING DATE REQUESTED <i>3/12/02 3/19/02</i>

2002 FEB 19 AM 8:59  
 M.O.A.  
 CLERK'S OFFICE